**COLWINSTON COMMUNITY COUNCIL**

MINUTES OF THE MEETING HELD IN THE VILLAGE HALL COLWINSTON ON WEDNESDAY MAY 14TH 2014 AT 7.30PM

1. **ATTENDANCE**

Councillors:

E.H. Lewis Vice Chairman

W. Bellin

Mrs. C. Roach

B. Kennard

Mrs J. Horton

County Councillor Ray Thomas

Clerk: Jane Motte

One member of the public was present.

1. **APOLOGIES**: Apologies were received from CouncillorsBates and Maclehose.
2. **DECLARATIONS OF INTEREST:**

Councillors Bellin and Kennard declared personal and prejudicial interests in Agenda item 6.

1. **MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting, which took place on Tuesday 8th April 2014 had been previously circulated by the Clerk and were accepted unanimously as true and accurate records. It was proposed by Councillor Kennard and seconded by Councillor Horton that they be accepted. The Minutes were then signed as a true and accurate record by the Vice Chairman and the Clerk. These will be placed on the website in due course. A hard copy will be available if requested.

1. **MATTERS ARISING**
* Defibrillator: Nothing further has been heard from Mark Allen and it is assumed that he is awaiting a delivery date for the equipment. Councillor Reade will apply to be trained as a First Responder.
* The discussion on the new version of the Standing Orders was deferred until the next meeting. The Clerk will recirculate the most recent version
* Hospital Services Review: nothing further has been received since the last meeting and there has as yet been no further mention of the setting up of regular meetings as suggested by Maria Battle. The Clerk will pursue this matter. Councillor Lewis reported that the Cardiff and Vale Community Health Board had agreed to support Option 3, subject to the downgrading of the Royal Glamorgan Hospital.
* Abandoned Vehicle: The Vale Council had posted notices on the untaxed vehicles in the car park but these had subsequently been removed, The Clerk will contact the Vale again.
* Brown Signs: Councillor Kennard had not heard anything following his most recent letter to the Vale and had not even received an acknowledgement. He will contact Miles Punter.
1. **PLANNING MATTERS**
* **Land at the rear of St David’s School**

COUNCILLORS KENNARD AND BELLIN WITHDREW FROM THE MEETING AT THIS POINT

Following the decisions taken at the April meeting, Rob Hathaway of PlanR had commissioned reports from a number of consultants within the overall sum agreed. The reports had been produced very quickly and the Chairman had thanked Rob for his work which was felt to be of a very high quality and of great value to the Community Council in its response to the application from Redrow.

The Clerk had formally submitted the Council’s response and attached appendices to Development Control at the Vale and copies had been placed on the village website.

Details of the payments made for the various reports appear under Item 9 of the agenda. They totalled £4920.00.

The member of the public advised that he was to have a personal meeting with Directors of Redrow shortly.

Councillor Bates had asked Councillor Lewis, in his absence, to put forward the suggestion that there should be a meeting with both Welsh Water and Natural Resources Wales about the Redrow application. Councillor Lewis is pursuing this.

It was suggested that, when the date of the actual hearing of the application is known, every member of the Planning Committee should be written to personally by individuals and the Community Councillors.

A paper had been received from the Action group established by residents of Ystradowen, entitled The Crisis in the Rural Vale and it was expected that a meeting for all interested parties would be arranged shortly.

Neil McLean had requested that the Community Councillors and other groups support that comments he has made to the Vale about the Redrow Proposals for Colwinston.

Councillors Kennard and Bellin re-joined the meeting at this point.

**Application to erect 3 Wind Turbines at Ty Maen farm**

Nothing further has yet been heard re this application

 **Other Applications:**

* 2014/00211/FUL re 5 Beech Park (extension). The Clerk had circulated details of this application to Councillors. No comments or objections were raised.
* 2014/00374/FUL re Highfield Farm (to convert a barn into a tea room and village shop) The Clerk had circulated details of this application to Councillors. It was felt to be an inappropriate and economically unsustainable application and the Clerk submitted an objection to the Vale on those grounds. The point was made that the Community Council would not object to the conversion of the barn into another unit of holiday accommodation.
* 2014/00438/FUL re Hen Felin, Claypit farm (single storey extension). The Clerk had circulated details of the application to Councillors. No comments or objections were raised.

 **Local Development Plan:**

* Following discussions at the April meeting of the Council, the Clerk had submitted a formal response to Development Control at the Vale on the lines discussed. A copy of the response is available on the Village website
1. **WORLD WAR ONE COMMEMORATIONS**
* The Clerk had purchased an additional kilo of poppy seeds as agreed. Councillor Lewis had met Hugh James from Highways at The Vale and the contractor who carries out the hedge and verge work locally to confirm the hedge cutting rotas for the summer, so that the young plants are not cut down. Apparently, the section of verge between Crack Hill and the crossroads is a Plant Conservation Zone and so mowing restrictions apply there anyway. It had been agreed that it would not be cut until after August. The Clerk had submitted a request to Highways for a Licence to install the planters around the village, combined with a Licence for the erection of the new War memorial.
* Plug plants are now being grown by various village residents for the planters and seeds will also be sown on Twmpath Lane and by the village sign on Twyn yr Eglwys. The Young Farmers will be chased about the making of the planters.
* The Chairman has obtained a large stone recently dredged up from drained pond at the quarry and is arranging for it to be transported to the barns at Ty Maen farm where the stonemason will be able to work on it.
* The Clerk had heard from Hafod Housing Association who had agreed to the proposal to place the new memorial on the patch of land at the entrance to St Michael’s Close, for which they will only want a peppercorn rent. It will be necessary to draw up a simple lease to cover this arrangement and Darren Lewis, a village resident, has agreed to draft this on behalf of the Council. The Clerk has sent him a copy of the plans and other information.
* Councillor Bellin reported that he had been in touch with the journalist from ITV Wales and had also given her contact details for a couple of descendants of those who had fought in the First World War, including the Prichard family. The programme was expected to be broadcast in June.
* Councillor Kennard said that Radio 5 Live had interviewed Phil Jones as part of a programme that was broadcast on May 2nd.
* Plans for the Exhibition of photos in August are in hand and will include postcards that have been found. The Secretary of the Siegfried Sassoon Society lives locally and it had been suggested that there could be a poetry evening around the time of the exhibition opening. A film evening was also a possibility.
1. **CLERK’S REPORT**

The Clerk reported that she had received the following correspondence:

* Report from PCSO Carys Griffiths that there had been no crimes in the village in the previous month.
* Details of various posts on Public Bodies which had been circulated to Councillors
* Leaflets about the Penarth Women’s Trail
* Request for contact details of the Representatives to One Voice Wales Meetings
* Agenda and papers for the OVW meeting, which was held on April 28th in Cowbridge. Neither Councillor Maclehose nor the Clerk had been able to attend on this occasion.
* Guidance on the Local Government Wales Measure 2011 from OVW
* Invitation to invest in a solar panel scheme for 7 public/community buildings in Wales, forwarded by OVW
* Copy from OVW of the Revised Consultation on PCCs as Community Planning Partners in Wales
* Information about Clean Coasts Week (10th-18th May)
* Details of various training courses run by OVW taking place over the next couple of months.
* A copy of the Local Government and Communities Community and Town Councils Welsh Government News.
* Details of the areas in which OVW can provide consultancy services.
* Details of a proposed information event on the NATO summit information event.
1. **Finance Report:**

Balances of the Council’s accounts as at April 30th were:

Current Account: £ 6154.52 credit

Deposit Account: £ 3183.10 credit

Following the April meeting at which it was agreed that the Community Council would spend up to £5000 on Planning Consultants to assist in the opposition to the Redrow Planning Application, this sum was transferred from the Deposit Account to the Current Account(in two instalments of £1000 and a further £4000)

The following invoices from consultants producing reports were presented for payment urgently, prior to the meeting and the cheques to settle them were signed by the Chairman and the Clerk:

Hydro GIS: £900.00

Traffic and Transport Planning: £900.00

Alec McKenzie: £360.00

Egis Consultancy: £360.00

F Julian Smith: £250.00

Page and Dean Ltd: £1200.00

PlanR: £950.00

Making a total expenditure of £4920.00

These payments were ratified retrospectively and unanimously by the whole Council

In addition, invoices to Helping Hand for £153.60 re litter picking supplies, to J Motte for £85.65 for postage and poppy seeds, £45.00 to Diane Melley for the renewal of her Payroll Bureau service and £50.00 to The Vale of Glamorgan Council for the Licence to install planters for the poppies were also ratified.

New invoices for payment: renewal of annual insurance of £243.80 to Zurich insurance. It was agreed unanimously that this should be paid.

The first instalment of the precept of £1536.00 was received on April 30th

1. **TRAINING COURSES**
* Councillor Roach will attend the Code of Conduct training shortly.
* Details of other courses had been circulated by the Clerk.
1. **ANY OTHER BUSINESS**
* None
1. **DATE OF NEXT MEETING –**
* The next meeting of the Community Council will take place on June 10th 2014 at 19.30pm in the Sycamore Tree

SIGNED…………………………………………………………………

CHAIRMAN, COLWINSTON COMMUNITY COUNCIL

DATE…………………………………………………………………….

SIGNED…………………………………………………………………

CLERK, COLWINSTON COMMUNTY COUNCIL

 DATE……………………………………………………………………